**Risk Assessment: FWCC Youth Participation in Group Rides**

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| Describe the task and equipment used:  **This risk assessment applies to FWCC youth related activities. This covers youth specific activities targeted at 12 to 16 year olds, including off-road and on-road rides. It also covers the participation of 14 to 18 year olds in on-road club rides with adult (over 18) members.** |
| PPE required for task:  **All riders are required to wear safety helmets, and where appropriate, lights and/or mudguards.** |

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| What are the Hazards? | Who might be harmed? | Control measures  (What are you already doing?) | L | S | R | Additional control measures  (What further action is necessary?) | Action by whom? | Action by date |
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| Road rage and abuse | Individual club members | **Code of Conduct**: this provides advice on what to do when subject to harassment. It strongly advises all members not to engage in conflicts for their own personal safety, but also advice on what to do if it occurs.  **Route Selection**: generally speaking group rides avoid busy routes and times, reducing the probability of conflicts.  **Incident Reporting**: members are encouraged to report incidents via the club web forum in order that the Executive Committee can liaise with the relevant authorities. | 3 | 4 | 12 | Consider additional training in defensive riding and how to deal with harassment.  Consider more proactive ‘campaigning’ stance to raise awareness in club’s local areas and work with other bodies with an interest in tackling behaviour on the road. | FWCC Committee |  |
| Crashes and collisions | Individual club members, parents of youth riders, members of the public, other road users. | **Code of conduct**: this clarifies the standards of riding behaviour and conduct the club expects. Membership constitutes acceptance of these rules, which include the need to adhere to the Highway Code while involved in club activities, sanctions for those who do not adhere, but also advice on good riding practice and what to do in an incident. The code also mandates the requirement to have a roadworthy bike in good condition.  Youth Policy: 12 to 16 year olds are  **Indemnity**: club officials are indemnified (up to £10m) against third party claims from individual members (including parents and guadrians), and members of the public for injury and loss arising from their negligence. Members who have appropriate Scottish Cycling (or other similar) memberships are also indemnified against third party claims from fellow club members and members of the public. They also have personal injury cover.  **Rider Training**: the club provides advice and coaching on group riding.  **PPE**: members are required to wear helmets and, when appropriate, fit lights as a condition of participation in group rides.  **Incident Reporting**: members are encouraged to report incidents via the club web forum in order that the Executive Committee can liaise with the relevant authorities. | 2 | 4 | 8 |  |  |  |
| Environmental conditions (e.g. extremes of temperature, rain, road spray, sloping surfaces etc). | Individual club members | **Code of Conduct**: this provides advice on preparing to take part in group riding activities. Specific advice is provided on the need to prepare for long rides into remote areas, including suitable clothing and food/water etc. The Code also specifies that mudguards must be used between Oct and Apr.  **Cancellation**: rides are cancelled if the ride leader and/or participants feel the conditions are too hazardous.  **Modification**: alternative and/or shorter routes are chosen to avoid or mitigate extreme conditions.  **PPE**: appropriate clothing, protection, visibility aids etc. are worn. | 4 | 2 | 8 |  |  |  |
| Unsafe/negligent behaviour and actions of group riders | Individual club members, members of the public, other road users. | **Code of Conduct**: riders who fail to adhere to the Highway Code or who are grossly negligent in ensuring their own or others safety will be immediately ejected from the group. They may be subject to further disciplinary action in order to avoid recurrence.  **Indemnity**: club officials will be indemnified via Scottish Cycling insurance for injury and/or damage arising from the actions of club members. Club members (those negligent and those suffering loss from the negligence of others) will be covered by their own Scottish Cycling insurance if they have it.  **Club Welfare Officer**. The Code of Conduct also spells out the expected standards of interpersonal behaviour and the need to avoid the ‘purpose’ or ‘effect’ of creating a hostile or intimidating environment. Complaints can be raised with the Club Welfare officer for appropriate action to be taken. | 1 | 4 | 4 |  |  |  |
| Welfare issues | Child, youth and at-risk adult members; all other club members; parents/guardians. | **Member Protection Policy**  This specifies good practice based on Scottish Cycling guidelines, for how children, youths and at-risk adults should be treated in mixed activities. Specifically, adults should not be left alone or unaccompanied, the child/youth/at risk adult remains part of the group for the duration of the ride etc.  **Club Welfare Officer**  A dedicated role for dealing with any member protection concerns.  **Code of Conduct**  This codifies acceptable standards of behaviours required of all members, covering issues of harassment and of creating a welcoming atmosphere etc.  **Indemnity**  Club officials are indemnified against injury and loss involving a child, youth, or at-risk adult member. | 1 | 2 | 2 |  |  |  |

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| Risk Analysis Matrix  Level of Risk | | | | | | Likelihood | Severity | Next review date: |
| Likelihood | 4 | 4 | 8 | 12 | 16 | 1. Unlikely | 1. Insignificant/No Injury |  |
| 3 | 3 | 6 | 9 | 12 | 1. Possible | 1. Minor Injury |
| 2 | 2 | 4 | 6 | 8 | 1. Likely | 1. Moderate Injury |
| 1 | 1 | 2 | 3 | 4 | 1. Certain | 1. Major Injury/Fatality |
| x | 1 | 2 | 3 | 4 | *Score likelihood* | *Score severity* |
|  | Severity | | | | |

Signed by:

Position: